



San Antonio
Hand to Shoulder
Orthopaedic Center

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“No-Show” Policy

Notice to Patients:

San Antonio Hand to Shoulder Orthopaedic Center has a policy for patients who miss their scheduled appointments without providing notice. Our policy consists of the following:

1. As a courtesy, patients are responsible for notifying the office 24 hours in advance to cancel their appointment. If an unexpected emergency or circumstance occurs on your appointment date, a courtesy call is expected and will **NOT** be noted as a “no-show.”
2. If you fail to notify the office and “no-show” for your appointment, then your account will be charged a **\$50.⁰⁰ “no-show” fee.**
3. At a future appointment, payment of the “no-show” fee will be expected.

Effective February 1, 2013

Patient or Guardian Signature

Date

Witness

Date